

# EFYC Epping Forest Youth Council

## Activities Project Group Meeting Minutes Tuesday 1 June

### **Present**

Duncan, Ellis, Jekin, Trini

### **Apologies**

Abi, Conner, Daisy, Tilly, Yasmin

### **1. Agree the Aims of the Project:**

To identify the location of the youth centres and youth clubs in the Epping Forest District. Community Mapping Exercise.

To produce an assessment booklet to monitor the centres.

To audit of the Youth Centres and Youth Clubs in the Epping Forest District.

To award certificates of excellence to the Youth centres

To organise a Presentation Evening

To promote the services/centres by producing a leaflet or link on the EFYC web page

### **2. Action Plan & Task allocation (To be completed by 22 June)**

**Di** - Costing for leaflets

**Duncan** - To produce a map of the district and pin point where the Youth Cllrs live and where the Youth Centres are.

**Ellis** - To produce sample certificates for the youth centres

### **Everyone**

Complete the research for the area (and surrounding area) by 22 June. Survey attached.

**Jekin** - To identify local sponsors to cover the cost of the printing  
To write a letter inviting sponsors to fund the project

**Trini** - To contact Youth Bank

To complete a Youth Bank application form for funding to cover the costs of the leaflets

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## Activities Project Group Meeting

### Dates for next Activities Project Group meeting:

Tuesday 22 June	7 – 9pm	Civic
Tuesday 20 July	7 – 9pm	Civic (apologies Vicky)
Tuesday 17 August	7 – 9pm	Civic
Tuesday 21 September	7 – 9pm	Civic
Tuesday 26 October	7 – 9pm	Civic